



Financials Focus Group (FFG) AGENDA

Date:	April 14, 2017
Time:	11:00 a.m.
Location:	Research Pavilion, Room-302
Facilitator:	Mark Wray
Minutes:	Kiran Acharatlal

----- Agenda Topics -----

1. Review and approve the March 2017 FFG meeting minutes

2. **Continuing Business –**

- Action item resulting from the January FFG meeting
 - A list of the General Accounting and Financials Reporting team members and their primary areas of responsibilities has been posted on the F&A website at http://www.fa.ucf.edu/Financial_Reports_GenAcctg/Contact_Info.cfm
- Action item resulting from the March 2017 FFG meeting
 - The PowerPoint presentation on the Cobblestone Contract Management system has been posted to the Financials website
- Update on the Worldwide travel solution

3. **New Business –**

- Changes in the approval to pay invoices business process
- Advanced ePro Requisition Workshop
- New Florida Sales Tax Exemption Certificate available at http://www.fa.ucf.edu/Procurement_Card/Publications/Publications.cfm
- Open discussion