

University of Central Florida

UCF Financials Next Gen Project Weekly Status

Reporting period ending August 17, 2018

Health Indicators

Overall	
Schedule	
Budget	
Scope	

Normal	
Caution	
Risk	

Sponsors & Management

Tracy Clark	Executive Sponsor
Rebecca Vilsack	Exec Project Manager
Varsha Das, Mark Wray	Project Managers

Project facts

Start date	6/1/2018
End date	9/16/2019
Project information	Next Gen Project Website

Accomplishments during the reporting period

- 7/23/2018 – Completed combo edit and SpeedType meeting with F&A
- 7/23/2018 – Completed departmental attributes decision meeting with value setting team
- 7/26/2018 – Shared CoA crosswalk table with David Canova at UCF IT
- 8/1/2018 – Completed combo edit and SpeedType meeting with F&A
- 8/7/2018 – Received FIGRNG conversion database from UCF IT and confirmed migration path
- 8/10/2018 – Completed the functional and technical specifications for the Huron Research Suite (HRS) IRB Customer integration
- 8/14/2018 – Completed standing Next Gen - Wahoo PM and sponsor meeting
- 8/15/2018 – Attain consultants met with FSS team members to revise Commitment Control (KK) plan to ensure a design that will work for both the Grants module and for the Organization chartfield
- 8/15/2018 - Shared Next Gen SharePoint folder access with both UCF IT and Wahoo project teammates
- 8/17/2018 – Decisions, actions, and parking lot (DAP) list is continuing
- 8/17/2018 – MODs review is underway, awaiting final review before release to Dorothy and set up of final decision meeting with Becky and Dorothy
- 8/17/2018 – Value-setting completed for the Project chartfield value (except construction projects) and Values and Crosswalk resource was updated on the project website

Next Week's Goals

- Complete the review of the Decisions, Actions, and Parking Lot item (DAP) list

- Schedule MODs review meeting to include Becky Vilsack and Dorothy Yates
- Complete the review of the Grants configuration guide with Attain consultants to include set up for all award types and business units

GET TO GREEN

- Need to begin data conversion strategy and execution discovery discussions, which are estimated to be iterative and consume functional and technical team member time over at least 3 consecutive weeks.
- Need to review remaining tasks for Attain consultants and determine budget impacts

ISSUES

- 8/7/2018 – Issue noted: Concern arose during the reporting period that the Next Gen and Wahoo project management teams were not communicating effectively about their respective use of Attain consultant's time and expertise. The issue could be interpreted as a budget risk to the project in the sense that failure to manage consultant time carefully may cause a budget overrun. The project management teams aired the issue through email and in-person communication during the 8/14/2018 team meeting, and further meetings are planned for the upcoming period.

RISKS

- 8/17/2018 – The start time for discussions and decisions around data conversion strategy and execution is significantly delayed compared to the Next Gen project plan. The overall direction from senior management has been to implement PeopleSoft Grants with few or zero modification from its "as-delivered" state, and there is team consensus that this direction will reduce the number of activities and tasks needed to complete the implementation. However, data conversion, particularly for projects, is expected to be quite complex, and the FSS team is concerned about the late start date for beginning conversion strategy discovery and planning discussions.
- The proposal by Attain consultants to push the Grants functional deliverable date back to August 3 poses a risk to the current development schedule for downstream modules on the Next Gen project. Risk mitigated August 3 with delivery of Grants baseline configuration guide and subsequent adjustments to the project plan and timeline. The schedule risk has been mitigated but not closed and remains a threat to project's July 2019 go-live date.
- Failure to plan adequate, supplementary resourcing for post-award grant accounting team immediately after go-live (July 2019) poses a risk to the project's success and adoption of the necessary changes to existing business processes.
- Risk closed effective 6/21/2018 with delivery of departmental chartfield values from value setting team - Failure to complete value setting and chartfield mapping activity by extended deadline poses a risk to the Next Gen project as it is currently scoped. Risk remains open until closed.