



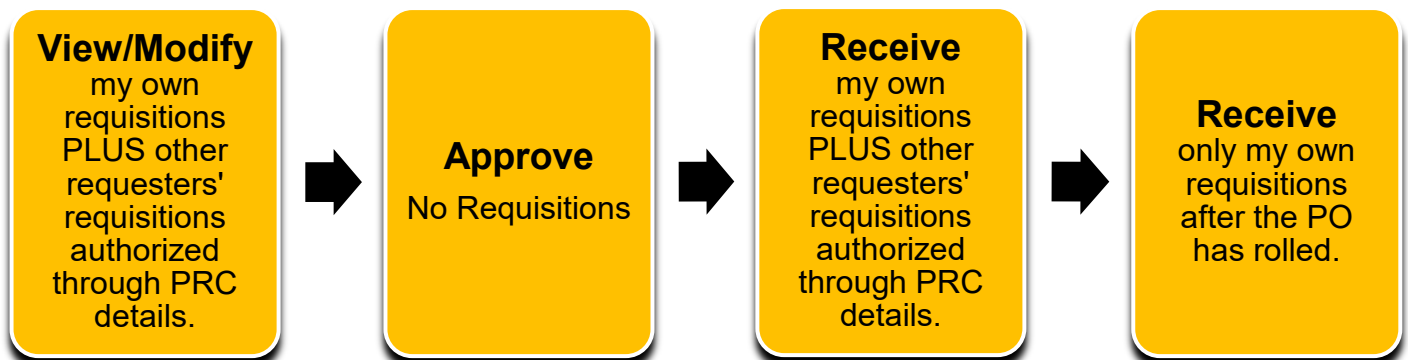
Available Views and Actions for Requester and/or Approver in ePro

Depending on your role, you may have dual security for creating as well as approving ePro requisitions. While UCF business practice prefers that you choose to be either an approver or a requester, you can assume both roles, with some limitations.

Note: *Purchase Requisition Creator (PRC) details is part of the employee information data that a Dean, Department or Chair (DDC), Responsible Financial Officer (RFO), or Departmental Authorization List (DAL) Processor (DLP) can update for all employees under their jurisdiction. Using this tab, the DDC, RFO, or DLP can allow requesters to view other requesters' requisitions. See the Addy Note "[Completing the PRC Details Tab](#)" for more information.*

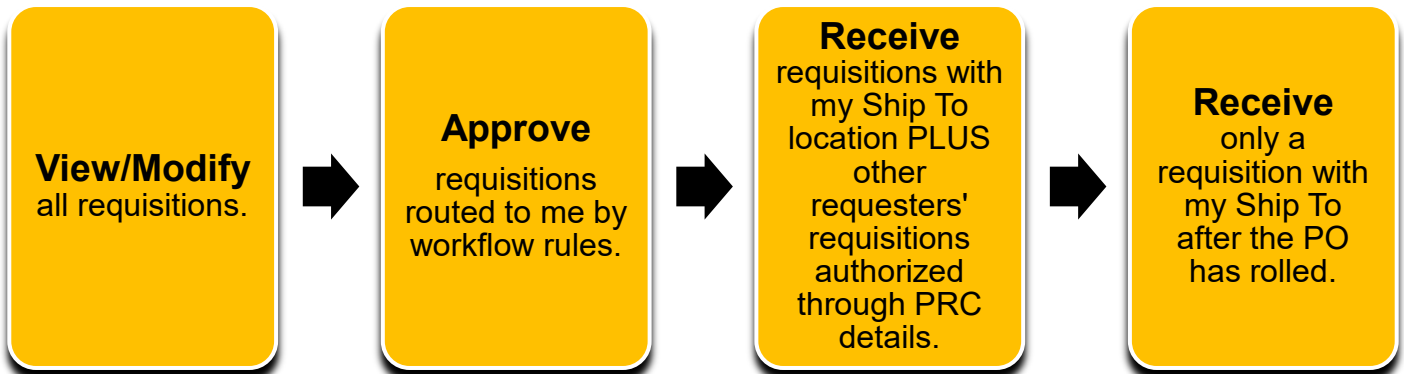
The tables below identify the relationship between your security role and the system actions you can perform in the UCF Financials system.

If I am a Requester (PRC) only, I can do the following actions:





If I am an Approver (PRA) only, I can do the following actions:



If I am both a Requester and an Approver (PRC and PRA) only, I can do the following actions:

