ADDY TIP

ATTENTION:
This Addy Tip is a procedural resource for the UCF Financials Reference Database, which only contains data prior to July 1, 2022.

Understanding Analysis Types for Grants

The Analysis Type field was added to UCF Financials in November 2013 as part of the Xpansion Project. The three-character Analysis Type differentiates between types of transactions and clarifies the processing stage of the transaction. It is only used for projects (contract and grant funding).

For a single transaction, the Analysis Type can change as the transaction flows through UCF Financials as in the following example:

- A requisition begins with an Analysis Type of requisition (REQ).
- When the requisition is sourced into a purchase order (PO), a transaction is created with an Analysis Type of commitment (COM). Another transaction is set up with an Analysis Type of requisition reversal (RRV) to reverse the requisition.
- When the PO is copied into a voucher for payment, a transaction is created with the actual cost (ACT) Analysis Type. Another transaction is set up with an Analysis Type of commitment reversals (CRV) to reverse the PO.
- When a PO is canceled or a PO line is closed in Purchasing, the system creates a reversal row to reduce the outstanding commitment. The Analysis Type defaults to commitment adjustments (CCA) for closures in Purchasing.

In this way, the Analysis Type describes the nature of a transaction as it makes its way through each stage of the purchasing and payment process.

A list and descriptions of non-grants related Analysis Types are included in the Addy Tip, *Understanding Project Status Codes* located on the Financials website:
https://financials.ucf.edu/wp-content/uploads/sites/4/Understanding_Project_Status_Codes.pdf

In November 2019, additional Analysis Types were introduced as part of the UCF Rising Project which implemented the PeopleSoft Grants module. The following chart includes:

- Analysis Type
- Description
- Account Codes
- Other Information

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UCF
FINANCIALS
REFERENCE
DATABASE

ANALYSIS TYPES for Grants Entries

ANALYSIS TYPES	DESCRIPTION	ACCOUNT CODES	OTHER INFORMATION
GLR	GL Revenue	6XXXXX	Revenue transactions only to be collected in Project Costing (PC).
GLE	GL Expense	713100 - 789999	Expenses/costs transactions only to be collected in Project Costing.
GLN	GL Non-Expense	Non-Expense Account Codes only	Not applicable for Revenue and Expense Account Codes.
PAY	Time and Labor Actual	711000 - 712999	HCM Payroll Interface to Financials use only
CPY	Cost Share Payroll	711000 - 712999	Match Projects HCM Payroll Interface to Financials use only.
CFA	Cost Sharing F&A	782102	Facilities and Admin Fees (Overhead) for Match projects only.
CGE	Cost Sharing GL Expense	713100 - 789999	For Match projects non-payroll GL expenses use only.

Note: After November 1, 2019. all Analysis Type present in GL Journal Lines are collected in the Proj_Resource table, including GLN. However, those lines containing GLN will not be priced, and thus will not create billing entries.